

North Kitsap Trails Association

Board of Directors Regular Meeting

July 25, 2019

MINUTES

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Directors in Attendance: Linda Berry-Maraist, Evan Stoll, Duke Bourgeois, Amy Sutton, Don Willott, Patsy Bryan
Directors Absent: Caroline Perisho, Deborah Weinmann, Sandee Watson, John Kuntz, Kaitlan Murray
Recording Member: Doug Maraist

A. BUSINESS

1. Call to Order – Agenda Review

North Kitsap Trails Association Board of Directors meeting was called to order by President Evan Stoll at 4:30 PM on July 25, 2019.

2. Consent Agenda – Minutes of June 2019 Meeting

MOTION: Amy moved to approve the June 2019 meeting minutes, seconded by Linda.

Approved Unanimously.

3. Treasurer’s Report

Cash on hand as of July 25, 2019 is \$33,199.38.

MOTION: Amy moved to approve the Treasurer’s Report, seconded by Patsy.

Approved Unanimously.

Discussion: Refund of \$649.00 is still owed/outstanding to NKTA from our insurance company.

4. Other Business

Doug Maraist has requested to join the Board and Linda noted that he has participated in NKTA functions since the beginning of the organization. She related that in her previous discussions with Doug, his proposed three areas of focus will be:

- the continued development of the STO,
- working on the communication committee on simplifying website accessibility & editing,
- attending & organizing the trail building events, primary focused on the P.G.F.H. Park.

MOTION: Duke moved to approve Doug’s Board membership, seconded by Patsy.

Approved Unanimously.

Discussion: Evan will get the final paperwork completed.

Other Old Business:

- Kaitlan Murray needs to be reappointed to the Board, needs to be present at a Board mtg.
- Board needs to consider Bylaws update to include phone voting.

B. REPORTS – Committees/Projects/Updates

1. Special Reports

- State Parks Commission – Linda was invited to attend and present at the commission’s regular meeting that was held in Bremerton last week, along with Commissioner Rob Gelder and GPC’s new director along with a representative from Governor Jay Inslee office. Linda made a presentation on the history of the Kitsap Forest and Bay Partnership, the community involvement and investments, the economic outlook of eco-tourism and future economic growth in Kitsap County. Also discussed the regional non-motorized benefits of the STO with the future link-up to the Olympic Discovery Trail to the west and the Palouse-to-Cascades/Mountain-to-Sound Greenway as you head east.
- Public Facilities District (PFD) Funding Proposal by Kitsap Community Foundation – Linda updated the Board on the latest developments of the PFD’s process to choose the recipient(s) of their next project development funding campaign. She will present again to the PFD this Monday night. In 3-minutes she will represent Pope/OPG and outline their economic investment in the North Kitsap community, with her primary topic on their recent investments in the Port Gamble national historic town and the mill site cleanup project. Linda confirmed NKTA’s priorities for the park’s development as follows:
 - Funding Proposal for the Ride Park construction as #1 priority,
 - Parking lot construction (incl. horse trailers) as #2 priority,
 - STO trail construction as #3 priority.

2. STO Update

Don attended the regular meeting of Puget Sound Regional Council (PSRC) and has requested to the NKTA Board to join PSRC’s Bicycle/Pedestrian Advisory Committee represent NKTA as a Kitsap community member. He will give a regular updates to NKTA.

MOTION: Linda moved to approve Don's PSRC membership; seconded by Duke.

Approved Unanimously.

Discussion: Don will get the paperwork completed.

Other STO Business:

- STO discussions on the PFD Funding Proposal (see above).
- WaDOT Hwy 305 Roundabout (\$36.8mil) & STO Improvements Public Forum (7.18.19): Linda, Doug and Don arrived early (in the lobby) to review their latest drawings, as follows:
 - This meeting only focused on 3 of the several roundabouts proposed on Hwy 305 corridor,
 - WaDOT is now showing the STO route (dashed line) on the west side of Hwy 305 in all their drawings presented (previously not shown on their drawings),
 - Separation of motorized traffic vs. non-motorized traffic at each intersection is now in accordance with WaDOT standards (previously shown without required separation),
 - Sidewalk approach & curb-cuts are now shown as min. 10' wide as you leave the trail & enter auto traffic which will NOT require removal when the STO is constructed,
 - Increased width of sidewalks in front of and behind bus shelters to accommodate bikes.
 - Don noted that there is discussion of a tunnel at the Day Road intersection due to the amount of cross-highway local bicycle traffic. This is not promising for it will require an added access easement from the adjacent Land Trust property.
- Date for the scouting for an "interim" route across the Divide Property was not set but it may take place later this summer, with the goal of utilizing existing logging roads and avoiding wetlands along with the added cost of building boardwalks.

3. Peninsula Water Trails – No Update

4. Kitsap County Non-Motorized Committee – No Update

5. Communications

Discussions on how to upgrade NKTA's website so that the committees can have more access and editing rights of the content. WIX software was discussed as being the best @ \$11/month for basic services. Committee of Donna, Patsy, Amy & Doug will begin the process of reviewing types of WIX accounts and make recommendations to the Board. Website priorities for maps, links, newsletter(s), calendar of events, etc. are the favorites.

6. President's Report

Evan discussed his draft letter to will send to NKTA membership regarding the upcoming North Kitsap Heritage Park Master Plan (Draft) public comment period, as solicited by the Kitsap County Parks Dept., with a deadline of **September 20, 2019** and the County's adoption date of **October 22, 2019**. Public Comments will be accepted on-line and are required to be included in the Master Plan. Evan's letter urges members to submit comments to the Draft Master Plan and he outlines a few key issues that will affect the proposed STO route as well as the overall recreational public use of the park.

- A committee meeting to finalize Evan's letter was scheduled for **Thursday August 15, 2019 at 4:30**, OPG conference room.

7. Vice-President's Report

Don discussed the recent PSRC committee meeting he attended (see above).

8. North Kitsap Heritage Park (NKHP) – Stewardship Group

Evan discussed updating his draft letter in the President's Report (see above).

9. Port Gamble Forest Heritage Park (PGFHP)

- Linda noted that the new trail maps are quickly being consumed and more maps must be printed next month.
- Linda discussed the latest updates on the Kitsap Community Foundation's PFD Funding Proposal (see above).
- The Kitsap County Parks website needs contact info for the PGFHP stewardship group.
- The PGFHP ride park group (EMBA) continues to wait for a development permit.
- The expansion of Millie's Trail parking area is still being worked on.

C. NEW BUSINESS

The next North Kitsap Trails Association Board of Directors Regular Meeting: **CANCELED August Meeting**
Regular meetings held on Thursday at 4:30 in the OPG conference room (main floor) located at 19950 7th Avenue NE in Poulsbo.

MOTION: Evan moved to adjourn the meeting; seconded by Amy.

Approved Unanimously. Meeting Adjourned at 6:35 pm.

Respectfully submitted,

Doug Maraist, NKTA Board Member