

North Kitsap Trails Association

Board of Directors Regular Meeting/Teleconference

March 19, 2020

Directors on Teleconference: Amy Sutton, Linda Berry-Maraist, Evan Stoll, Doug Maraist, Caroline Perisho, Deborah Weinmann, Don Willott

Directors Absent: John Kuntz, Patsy Bryan, Duke Bourgeois

Recording Secretary: Doug Maraist

A. Business:

1. Call to Order - Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by President Amy Sutton at 4:30 P.M. on March 19, 2020.

2. Consent Agenda:

MOTION: Caroline Perisho moved to approve the December 2019 minutes.

Seconded by Deborah Weinmann.

Approved Unanimously.

3. Treasurer's Report

There was no Treasurer's Report this month.

B. Reports - Committees/Projects/Updates

1. President's Report:

- a) Amy Sutton reported that the Rails-to-Trails organization has launched a national lobbying campaign, calling on individuals and groups to:
 - i. **Write Letters to Congress:** Along with numerous other non-profit signatories from across the country, Amy has added NKTA's name to a letter to Congress that was drafted by the Rails-to-Trails national organization in support of recently introduced legislation called "*Connecting America's Active Transportation System Act*".
 - ii. **Individual Efforts:** Doug Maraist noted that the Rails-to-Trails website also has a quick/easy form-letter listing benefit bullet-points on this issue with links to WA's congressional delegation.
- b) **REI Grant Proposal - Projects:**
 - i. **PGFHP:** Evan Stoll & Doug Maraist reported on this task and Board's discussions as follows :
 - Proposal is due by April 3rd and due to the rapidly evolving rules of the epidemic, there is not enough time to get approval from other jurisdictions, so funding scope is only within the Park;
 - STO "way-finding" park signs will match the existing (already approved) green "blade" signs;
 - STO trailhead/roadside parking lot "announcement" signage (at Bayview & Stottlemeyer Trailheads) to match the existing (already approved 18"x24") water trails signs within the park. Sign layout will include the County Parks logo & Rail-to-Trail logo;
 - STO Maps will be located adjacent or near these trailhead "announcement" sign locations to indicate "*you are here*" on the regional, state & national trail network;
 - STO signage design is conceptual and further input will be allowed prior to final printing.
 - Upland Trail improvements to include the Secret Squirrel final extension, ET Trail Reroute and the Aviary Trail connection;
 - Shoreline Trail Upgrades to the including other safety features;
 - Benches at 6 or 8 locations that are Gamble Bay viewpoints and similar to the existing timber-framed bench already installed at the waterfront trail parking lot viewpoint;
 - Historic signage (similar to Millie's Trailhead) at the start of the Bluff Trail near the parking lot.

- ii. **NKHP:** There are no current “shovel-ready” trail improvement projects planned at this time.

MOTION: Evan Stoll moved to approve \$8,000.00 NKTA grant request for the proposal to REI.

Seconded by Doug Maraist

Approved Unanimously.

iii. REI GRANT FOLLOW-UP:

- Evan Stoll will call Jim D. (Kitsap Parks) to discuss the REI grant proposal to get his concurrence on installing new work (signs, benches, etc.) that will match existing signs and benches already installed at various locations throughout the park.
- Doug Maraist and Don Willott will continue with efforts to outline scope & budget of the STO signage plan along the remaining “built” portions of the regional trail.
- It is not the intention of NKTA to place STO signs along the route that are not safe for bicycles or other means of active transportation.

2. Heritage Park Updates:

a) **Port Gamble Forest Heritage Park (PGFHP):**

- i. **REI Grant:** See President’s Report for update. At the latest Stewards meeting:

- Evan Stoll updated the County rep and Stewards regarding the REI Grant.
- Doug Maraist presented the prototype STO signage types.

- ii. **Kitsap Community Foundation Funding Update:** No action/ tasks discussed at this time.

- Evan Stoll reported that the Ride Park permits are expected to be issued soon, per the latest Stewards meeting.

iii. **Trail Improvements/Repairs:**

- **Upcoming NKTA Sponsored Work Party(s):** Proposed work-party dates:
 - ◇ **Earth Day** - Saturday, April 18, 2020 at 9 AM (Earth Day is Wed. 22nd). It is unclear if the County will cancel this work party (**TBD**). Doug Maraist will email update.
 - ◇ **National Trails Day** - Saturday, June 06 at 9 AM. Meet at the Bayview parking area where workers will access the worksite. NKTA will provide coffee & lunch for the workers.
 - ◇ **REI Opt-Out Day** - Friday, Nov. 27, 2020 at 9 AM. ****TBD** if NKTA will lead this one.
- **PGFHP Horse Trailer Temporary Parking:** No action or tasks were discussed at this time.

- iv. **PGFHP Trail Maps** have yet to be delivered to the printer by the graphic designer. Doug Maraist / Linda Berry-Maraist will follow-up on when the printing task is expected to be completed.

- b) **North Kitsap Heritage Park (NKHP):** No action/ tasks discussed at this time.

3. Vice-President's Report:

a) **STO Update:**

- i. **REI Grant:** See PGFHP briefing for update.

ii. **Trail Scouting & Re-routing:**

- Amy Sutton will schedule a site meeting with Commissioner Rob Gelder to walk the Divide Block alternate route with NKTA, approx. the 2nd weekend in April. (**TBD**); email follow-up.
- NKTA’s Rerouting Committee did not discuss the “Sand Pit” route alternative. This site walk has not been scheduled at this time.

iii. **STO Trail Signage:** Doug Maraist discussed the STO signage/ graphics update:

- Spoke with Poulsbo Parks director Mary M. & Kitsap Parks Manager(?) Dory Leckner regarding STO signage styles, way-finders and trail markers along the regional route.
 - ◇ Along finished trails, the permanent “way-finder” sign types will be wood post markers for the trail users with STO & Rails-to-Trails logo and directional arrows:

- ◇ At PGFHP, the STO “way-finder” sign will match the existing flat green fiberglass “blade” sign already used as station point & trail markers installed at trail intersections.
 - ◇ Larger (18”w. x 24”ht.) metal/ plastic signs for the trailheads & visible at road crossings.
 - ◇ Larger (18”w. x 24”ht.) metal/ plastic STO maps, showing regional/state/national route.
 - Don Willott reported that the city of Bainbridge Island may need a lot more time to approve STO signage along the built route.
- iv. SR Hwy. 305 Update:**
- Johnson Way Roundabout: No action/ tasks discussed at this time.
- b) **“LEAFLINE” - Central Puget Sound Regional Trail Coalition:** No action/ tasks discussed.
- c) **PGFHP Native Planting & Restoration at Clear-cut(s):** Don Willott reported that the next site meeting has not been set due to the epidemic.
- d) **Other VP News:**
- i. Don Willott reported that the GPC’s Annual Fundraiser Dinner on April 30, 2020 has been postponed to October 1, 2020.
- 4. Peninsula Water Trails:** No update.
- 5. K.C. Non-Motorized Committee Meeting:** Deborah Weinmann reported that their regular meeting was canceled due to the epidemic, so there is nothing to report.
- 6. Communications:**
- a) NKTA’s new WIX Website: Evan Stoll presented graphic representations of NKTA’s WIX website design, showing a very clean & simple front page with pulldown links. He is making progress and setting up the working links. Needs us to send him pictures of trail events.
 - b) Revamping of NKTA’s brochure and work on NKTA’s Operations Manual have no progress to report.
- 7. New Business:**
- a) **NKTA’s Tool Trailer:** Trailer signage still needs to be installed and one tire is flat (there is a spare).
 - b) **Great Give:** NKTA has been signed-up as a recipient for the annual fundraising event. Deborah Weinmann will post on NKTA’s Facebook the dates a few days prior to the event.
 - c) **KC Commissioner’s Conservation Future Fund:** No action/ tasks discussed.
 - d) **North Kitsap Trails Association Board Mtg.:** Next regular meeting will be on Thursday, April 23, 2020 at 4:30 ---LOCATION TBD.
MOTION: Deborah Weinmann moved to adjourn the meeting.
Seconded by Caroline Perisho.
Approved Unanimously.
Meeting Adjourned at 5:58 pm.

Respectfully submitted,
Doug Maraist, NKTA Board Member