

# North Kitsap Trails Association

## Board of Directors Regular Meeting/Teleconference

April 23, 2020

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**Directors on Teleconference:** Amy Sutton, Linda Berry-Maraist, Evan Stoll, Doug Maraist, Caroline Perisho, Deborah Weinmann, Don Willott, Patsy Bryan and Duke Bourgeois

**Directors Absent:** John Kuntz

**Recording Secretary:** Doug Maraist

### A. Business:

#### 1. Call to Order - Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by President Amy Sutton at 4:30 P.M. on April 23, 2020. Due to the State/County COVID-19 rules on social distancing, this meeting is being held via ZOOM teleconferencing services.

#### 2. Consent Agenda:

**MOTION:** Caroline Perisho moved to approve the March 2020 minutes with 1 additional date change. Seconded by Evan Stoll. Approved Unanimously.

#### 3. Treasurer's Report:

- a) Duke Bourgeois reported \$38,341.47 balance in NKTA's account as of this meeting. Transfer of checkbook and postal key from past president to new president is in process. A formal Treasurer's Report for this month was not submitted for review at time of meeting.

#### 4. President's Report:

- a) Amy Sutton has scheduled a site meeting with Commissioner Rob Gelder on June 20, 2020 to walk the Divide Block alternate route of the STQ with NKTA's STO Rerouting Committee.
  - i. NKTA's Rerouting Committee met at the Gratitude Road on Sat. April 18 (canceled Earth Day Workparty trail event due to State/County COVID-19 rules) and scouted the existing haul roads from Gratitude to Orseth Road.
  - ii. Committee discussed this connection of the existing (graveled) haul roads from Gratitude to Orseth Road as very viable.
  - iii. Doug Maraist mentioned a final route-finding meeting on one final section with NKFHP Stewards Chairman Mark S. this Saturday 25th.
  - iv. NKTA's Rerouting Committee did not discuss the remaining "Miller Bay Road" issue nor the "Sand Pit" route alternatives.

### B. Reports - Committees/Projects/Updates

#### 1. Heritage Park Updates:

- a) **Port Gamble Forest Heritage Park (PGFHP):**
  - i. **REI Grant:** See Vice-President's Report for update.
  - ii. **Kitsap PFD & the Kitsap Community Foundation Funding Update:**
    - Linda Berry-Maraist reported that the County has selected a new contractor to administer the PFD funding of the Ride Park Construction
    - Linda reported that the Public Works Dept. will lead the planning effort of the STO route design & engineering within the PGFHP.
  - iii. **Trail Improvements/Repairs:**
    - **Upcoming NKTA Sponsored Work Party(s):** Proposed work-parties were not discussed:

- ◇ **Earth Day** - Saturday, April 18, 2020 was canceled.
- ◇ **National Trails Day** - Saturday, June 06 at 9 AM. May be canceled due to new COVID-19 rules coming out next week.
- ◇ **REI Opt-Out Day** - Friday, Nov. 27, 2020 at 9 AM. **\*\*TBD** if NKTA will lead this one.
- iv. **PGFHP Trail Map** graphics have been revised and Linda Berry-Maraist will order the next batch from Blue Sky Printing, as had been previously approved.
  - Duke Bourgeois reported that the Back-Country Horsemen have donated \$500.00 for this.
- b) **North Kitsap Heritage Park (NKHP):**
  - i. NKHP Steward Group was awarded an Earth Day Award by the Parks Commission.

## 2. Vice-President's Reports:

- a) **Don Willott – STO Update:**
  - ii. **STO Trail Signage:** Doug Maraist discussed the STO signage/ graphics work is on hold for now due to the latest COVID-19 rules. As previously reported:
    - City of Bainbridge Island will need more time to approve STO signage along the route;
    - City of Poulsbo will require Public Works Dept. & Council Sub-Committee approval;
    - Kitsap County will require a signage review by the Public Works Dept. and the Parks Dept.
  - iii. **City of Bainbridge** Parks Foundation has hired a landscape contractor on the STO section.
  - iv. **SR Hwy. 305 Update:**
    - Johnson Way Roundabout: Linda Berry-Maraist reported that the City of Poulsbo has released the engineered design for bidding on the roundabout. Construction could begin this summer
  - v. **Rails-to-Trails Conservancy:**
    - Linda Berry-Maraist reported that she has sent the Johnson Way Roundabout news to the lead planner on the Great American R2T group with favorable response.
    - The national organization was planning to attend the state's trail conference (see below).
  - vi. **"LEAFLINE" - Central Puget Sound Regional Trail Coalition:**
    - NKTA board instructed Amy Sutton for NKTA to officially join the coalition as a member.
- b) **Evan Stoll – REI Grant:**
  - i. **REI Grant Proposal - Projects:**
    - Evan Stoll reported that the grant selection process is on temporary hold for now due to the latest COVID-19 rules. Evan reiterated that \$8,000.00 was NKTA's grant request.
  - ii. **Kitsap County Great Give:**
    - Evan Stoll reported that NKTA received \$3,350.00. Thank-you responses will follow-up.
  - iii. **Wa. State Trails Conference:**
    - Linda Berry-Maraist reported that the conference was scheduled in Everette on Oct. 29, 2020 has been canceled until next year due to the state's latest COVID-19 rules.

3. **Peninsula Water Trails:** No update.

## 4. K.C. Non-Motorized Committee Meeting:

- a) Deborah Weinmann reported that their regular meeting was on-line due to the latest COVID-19 rules, with new discussions about a SR 303 corridor trail route.

## 5. Communications:

- a) NKTA's new WIX Website: Committee discussed the latest update on NKTA's WIX website design, which is still in progress. Evan is requesting the Board to send him pictures of trail events.
- b) Revamping of NKTA's brochure and work on NKTA's Operations Manual has no progress to report.

6. **New Business:** (covered elsewhere in this report).

- c) **North Kitsap Trails Association Board Mtg.:** Next regular meeting will be on Thursday, May 28, 2020 at 4:30 ---**LOCATION TBD.**  
**MOTION:** Evan Stoll moved to adjourn the meeting.  
Seconded by Patsy Bryan.  
Approved Unanimously.  
Meeting Adjourned at 6:08 pm.

Respectfully submitted,  
Doug Maraist, NKTA Board Member