

North Kitsap Trails Association
Board of Directors Regular Meeting/Teleconference

December 22, 2021

Directors in Attendance: Amy Sutton, Don Willott, Caroline Perisho, Linda Berry-Maraist, Doug Maraist, Deborah Weinmann and Patsy Bryan.

Directors Absent: Duke Bourgeois, Evan Stoll, Read Ferguson (pending new Board member)

Recording Secretary: Doug Maraist

A. Business:

- 1) **Call to Order - Agenda Review** (Note: December meeting was delayed until the 22nd in lieu of the 15th.)
NKTA's Board of Directors meeting was convened at 6:02 PM on December 22, 2021. Due to the State/County COVID-19 social distancing rules and lack of a meeting venue, meeting is via ZOOM teleconferencing services. Meeting Agenda was issued and reviewed by Board members prior to the meeting.
- 2) **Meeting Minutes:** (final version to include a correction)
MOTION: Don Willott moved to approve the November 2021 Board meeting minutes. Seconded by Caroline Perisho.
Approved Unanimously
- 3) **Treasurer's Report:**
Report was issued and discussed, question on NKTA's \$5k donation to Great Peninsula Conservancy (GPC) paid; **Amy Sutton** to confirm w/ Duke Bourgeois that balance of bank account is **\$45,345.24** (not including PayPal acct.).
MOTION: Doug Maraist moved to approve the Treasurer's Report. Seconded by Patsy Bryan.
Approved Unanimously.

B. President's Report and Announcements:

Action/Follow-up:

- 1) **Annual January Planning Mtg.:** Date: January 26, 2022 @ 4:30 – 7:30 pm; send **Amy Sutton** agenda items.
- 2) **Board Development:**
 - a. Strategic Planning and Process to become the norm. **Agenda** included NKTA's Process, Mission & Goals.
 - b. Doug Maraist presented qualifications and the nomination of Read Fergusson as a new member to NKTA's Board.
MOTION: Doug Maraist moved to approve Read Fergusson to join NKTA's Board. Seconded by Patsy Bryan.
Approved Unanimously
 - i. Additional follow-up ZOOM meeting w/Read to detail NKTA's long history, rules & norms. **Amy/Debbie/Doug**
- 3) **NKTA Slate of Officers:** Amy Sutton opened the discussions for nominations on the 2022 Officers:
 - a. Amy Sutton – President of the Board.
MOTION: Doug Maraist moved to approve Amy Sutton as NKTA's President. Seconded by Don Willott.
Approved Unanimously
 - b. Evan Stoll, as Vice President was tabled at this time, awaiting his input on this role.
 - c. Duke Bourgeois, Treasurer
MOTION: Patsy Bryan moved to approve Duke Bourgeois as Treasurer. Seconded by Don Willott.
Approved Unanimously
 - d. Patsy Bryan, Secretary of Record and Doug Maraist, Recording Secretary
MOTION: Don Willott moved to approve Patsy Bryan / Doug Maraist as Secretary(s). Seconded by Caroline Perisho.
Approved Unanimously
 - e. Don Willott, Vice President (STO Affairs)
MOTION: Patsy Bryan moved to approve Don Willott as Vice President (STO). Seconded by Caroline Perisho.
Approved Unanimously
- 4) **Hansville Greenway West - Expansion Fundraiser**
 - a. Great Peninsula Conservancy (GPC) has announced that the initial pledge milestone has been reached.
 - b. Caroline Perisho attended GPC's Open House to walk the proposed conservation area.
 - c. GPC has begun requesting pledge payments from all their donators. Amy Sutton to confirm payment.

Doug

Amy

- 5) **Memorandum of Understanding (MoU) – String of Pearls Trail Plan** **Linda**
- a. Kitsap County (KC) & Rayonier Timber Company have agreed in principle on a dozen or so of Rayonier’s contributions to complete the 2011 String of Pearls Trail Plan adopted by KC, which include the following:
- i. **Cash Contribution** to KC Parks Department for Port Gamble Forest Heritage Park (PGFHP) development.
 - ii. **Town of Port Gamble (PG) Masterplan:** 50–65-acre land contributions of designated open space to KC Parks.
 - iii. **PG Mill Site:** 16-acre land contributions of designated “Open Space” to KC Park.
 - iv. **PGFHP Ride Park:** Cost of the initial design & construction of the north end access road to the PGFHP land.
 - v. **PG Masterplan:** Initial planning and 4.5-acre land contribution to KC Parks for “Bluff Trail” extension & parking.
 - vi. **PG Masterplan:** 0.9-acre land contribution to KC Parks for model-airplane field parking and PGFHP trail entry.
 - vii. **PG Masterplan:** 0.9-acre land contribution to KC Parks for the sand pit area parking lot and PGFHP trail entry.
 - viii. **PG Masterplan:** Sound to Olympics (STO) land contribution to KC Parks for:
 - ✓ South End: Stottlemeyer Road right of way expansion for additional parking along the road.
 - ✓ South End: Stottlemeyer Trailhead parking lot and PGFHP trail entry.
 - ✓ South End: Stottlemeyer Road 50-foot wide right of way expansion for a pedestrian tunnel under Bond Rd.
 - ✓ North End: STO trail right of way for connector of the final route (TBD) thru the town of PG.
 - ✓ North & South End: Tree Retention/Removal Plan for STO’s final route (TBD) thru Rayonier’s property.
 - ix. **PG Masterplan:** STO timber rights contribution to KC Parks on 2-acres of land at Stottlemeyer Trailhead.
 - x. **Divide Block:** STO 30-foot-wide trail right of way land contribution to KC Parks for final route (TBD).
 - xi. **Hansville Connector Trail:** 25-foot-wide trail right of way land contribution to KC Parks for final route (TBD).
 - xii. **Hansville Connector Trail:** contribution to KC Parks for parking lot, including:
 - ✓ 100-foot-wide conservation/trail easement
 - ✓ 25-foot-wide trail connector along Hansville Road.
 - ✓ 0.9-acre land contribution for trailhead parking lot.
- 6) **Golden Pulaski Award:**
- a. Board discussions and consensus on the award of the 1st Annual **Golden Pulaski Award** will be given to Jon Rose, Rainier Timber Company for his visionary leadership and steadfast support of the String of Pearls Trail Plan.
- b. Doug Maraist will draft the letter for Board review, order the Pulaski tool(s), and construct the award. **Doug**

C. Committee Reports & New Business:

Action/Follow-up:

- 1) **North Kitsap Heritage Park (NKHP) Committee Reports** (No update was recorded) **Evan**
- 2) **Kitsap County (KC) Non-Motorized (NM) Committee** **Debbie**
- a. Deborah Weinmann, new Chairperson of the Committee, discussed their future task /goals for the coming year:
- i. **Trail Signage Standards:** KC standards for all bike routes in the county. Don Willott has attended mtgs.
 - ii. **STO Planning:** (Debbie will email latest KC Trail Map) **Debbie**
 - ✓ KC Trail Map now shows the STO extending to the middle of the Hood Canal Bridge.
 - ✓ KC has selected and is in final contract negotiations with Parametric Engr. Firm for the planning/feasibility study of the “STO North”. NKTA Board members applied to sit on the Working Group.
 - ✓ KC is applying for another Transportation Alternative Program (TAP) Grant thru the Puget Sound Regional Council (PSRC) on the 2026 funding cycle for the PGFHP STO Part ‘C’ section of the trail.
 - ✓ KC has listed PGFHP STO Part ‘A, B & D’ sections for design/construction in their 2023 funding cycle.
 - ✓ Committee is discussing STO handicap access from the Bayview Trailhead parking lot.
 - iii. **Turn Lanes:** Safety discussions for SR 104 Bond Road intersection with Miller Bay Road / Hansville Road.
- 3) **Port Gamble Forest Heritage Park (PGFHP) Committee Reports** **Linda/Evan/Don**
- a. **PGFHP Master Planning Workshop:** **Don**
- i. NKTA write a “summary of concerns” letter for the record in the masterplan. **Linda/Don/Debbie/Patsy**
 - ii. Final Masterplan Study & Recommendations will be issued to KC Commissioners in Feb. 2022 (TBD).
- b. **PGFHP Bluff Trail Upgrades** (REI Grant for benches & a historic sign) **Doug/Evan**
- iii. Doug Maraist reported that KC Parks Dept. will provide the (3) bench “kits” for us to install along the Bluff Trail. NKTA to provide the concrete footing & installation. NKTA will need to scout the three proposed areas.
- 4) **Kitsap County Parks Advisory Board** **Linda**
- a. No meeting was held this past month.
 - b. Linda Berry-Maraist discussed the resignation of a couple of Parks Board members.
 - c. KC Parks Dept. will need to resolve the lack of document storage options for all the various Park’s Boards.

5) **Sound to Olympics Trail (STO) Committee Reports**

- a. **STO North Transportation Alternative Program (TAP) Planning Study** Don/Doug/Linda
 - i. Doug Maraist reported that David Forte has yet to issue his selections of the "Working Group" for the study.
- b) **Leafline Coalition** Don
 - i. Bainbridge Parks Foundation has given a \$1,000 donation to Leafline Coalition.

D. Old Business (Sub-Committee tracking but not discussed):

Action/Follow-up:

- 1) **NKTA Communications, Promotions and Community Outreach Committee(s)**
 - a) **NKTA Website & Newsletters** (No update was recorded) Evan, Doug
 - b) **PGFHP Trail Maps & Intersection Signs** (No update was recorded) Linda
 - c) **NKTA Communication Policy** (No update was recorded on the core support policy guidelines) Evan
- 2) **STO Trail Sub-Committees**
 - a) **WA State Conservation Funding** (No update on GPC's Community Forest - Divide Block) Evan
 - b) **STO Easement** (no update was recorded on Speed Property easement) Linda/Amy
 - c) **STO SR 305-Johnson Way Roundabout** (No update was recorded) Linda/Doug
 - d) **STO Sub-Committee** (No update recorded - quarterly ZOOM with KC Public Works) Amy/Doug/Don
 - e) **Rails to Trails Conservancy** (No update on RTC's WA State Campaign) Don/Linda/Doug
 - f) **STO Promotions** (No update from Policy Sub-Group on Regular Meet w/ Eric Baker): Linda/Don
 - g) **STO LOGO** (No update on STO Name Copywrite/Trademark & meeting w/ Attorney) Caroline/Don
 - h) **STO Traffic Calming Studies** (No update on Lemolo Shore & Fjord Drive Traffic Studies) Linda/Doug

The next NK Trails Assoc. Regular Board Meeting will be held on **Wednesday, January 26** at 4:30 - 7:30 PM on ZOOM. This is **NKTA's Planning (Retreat) Meeting** to identify next year's goals.

Meeting Adjourned by consensus at 8:04 pm.

Respectfully submitted by Doug Maraist, NKTA Board Member