

North Kitsap Trails Association

Board of Directors Regular Meeting/Teleconference

December 17, 2020

Directors on Teleconference: Amy Sutton, Evan Stoll, Doug Maraist, Don Willott, Caroline Perisho, Deborah Weinmann, Duke Bourgeois, Linda Berry-Maraist and Patsy Bryan

Directors Absent: John Kuntz,
Recording Secretary: Doug Maraist

A. Business:

1. Call to Order - Agenda Review

NKTA's Board of Directors meeting was convened at 4:30 PM on December 17, 2020. Due to the State/County COVID-19 social distancing rules, meeting is via ZOOM teleconferencing services.

2. Guest Presentation: "Our Forest Fund" group has formed and launched a website to raise donations to purchase trees in PGFHP, Kitsap County or other nearby forest. Lynn Shorn & Kim Greenwood presented their organization's goals and asked for NKTA's letter of support on this effort. Presentation included information about their past research on the existing Fortera contract with Pope (Rayonier) along with other organizational efforts. They requested feedback & comments on their website. Their website content was the focus of further board discussions. NKTA board will follow-up & discuss at next meeting.

3. Consent Agenda:

MOTION: November 2020 board meeting minutes reviewed. Duke Bourgeois moved to approve the minutes. Seconded by Caroline Perisho.

Approved Unanimously

4. Treasurer's Report:

Update by Treasurer, as of 12/13/2020 bank account balance of \$46,847.36. Evan Stoll is compiling funding categories to track various expenditures of grant funds.

MOTION: Doug Maraist moved to approve the treasurer's report. Seconded by Caroline Perisho.

Approved Unanimously.

5. President's Report:

- i. 2021 Administrative Budget: Board discussed next year's funds; agreeing that last year's funds will be "zeroed" out and next year's budget was set for a total of \$1850, as follows: General Administration \$500; Web/internet \$500; President's Petty Cash \$150 & Insurance \$700

MOTION: Evan Stoll moved to approve NKTA's Admin Budget. Motion was Seconded by Doug Maraist.

Approved Unanimously

- b) NKTA's bank account has several names as President on the account. Account records needs update.

MOTION: Evan Stoll moved to remove Linda Berry-Maraist, Evan Stoll & Bethany Hammett as past presidents from the bank account while adding Amy Sutton. Seconded by Doug Maraist.

Approved Unanimously.

- c) Nomination of Officers: Discussed next year's slate of officers by the board members.

MOTION: Linda Berry-Maraist moved to accept Amy Sutton as President, Don Willott as Vice President, Evan Stoll as Vice President, Duke Bourgeois as Treasurer and Patsy Bryan/Doug Maraist as Co-Secretaries. Motion was Seconded by Caroline Perisho.

Approved Unanimously

- d) Board Membership Term: Discussed the expiring terms of board members: John Kuntz, Linda Berry-Maraist & Patsy Bryan. John has not attended a meeting in the past year or more.

MOTION: Evan Stoll moved to accept Linda Berry-Maraist & Patsy Bryan as Board Members for another 3-year term. John Kuntz will be contacted. Motion was Seconded by Don Willott.

Approved Unanimously

- e) NKTA Board Meeting Time & Venue: Board discussed next year's options on meeting & decided to continue meeting on **ZOOM on the 4th Thursday of the month at 7:00 – 9:00** in lieu of 4:30-6:30.

B. Reports - Committees/Projects/Updates

1. Port Gamble Forest Heritage Park (PGFHP):

- a) **STO - PSRC Construction Funding:** No specific updates were discussed.
- b) **Kitsap PFD Funding Update:**
 - i. **Ride Park** – No specific updates were discussed.
 - ii. **Master Plan:** 2nd meeting of the steering committee is Monday 12/21/2020. Debbie Weinmann mentioned the importance of PGFHP stakeholders being well represented by the Master Plan committee, referencing dedicated community members who supported the effort financially and/or as volunteers may not stay fully engaged to provide input during the process. This process of getting information to the public was also discussed. Linda Berry-Maraist commented that 4 public meetings may not be adequate to collect meaningful feedback from the community.
- c) **REI Grant:** See Vice-President's Report for update.

2. North Kitsap Heritage Park (NKHP): Evan Stoll reported steward's non-adverse e-bikes discussions.

3. Vice-President's & Committee Reports:

- a) **Don Willott – VP Update:**
 - i. **LEAFLINE Coalition:** No specific updates were discussed.
 - ii. **STO Trail Signage:** As part of the REI Grant, Doug Maraist has ordered 30 "brown" blade signposts for \$701.51. Don Willott is finalizing STO artwork for signs.
 - iii. **PFD Funding: PGFHP Masterplan:** Steering Committee's 1st public meeting is 11/23/2020.
 - iv. **STO - Bainbridge Parks Foundation:** No specific updates were discussed.
 - v. **Rails-to-Trails Conservancy:** Great BBC News article on the cross-country trail. Don Willott discussed an RTC webinar that featured the completion of ODT's Lake Crescent Spruce Rail trail. NKTA will issue press release on Jonson Way underpass completion next year.
 - vi. **STO Vision Map:** No specific updates were discussed. Doug Maraist is working on this map.
 - vii. **STO SR Hwy. 305 Update:** No specific updates were discussed
 - viii. **"Friends of the STO" Community Committee:** No specific updates were discussed
 - ix. **Promotional Photography:** No specific updates were discussed.
 - b) **Evan Stoll – VP Update:**
 - i. **REI Grant Proposal** – Evan Stoll is reconciling the past records of expenditures to tally-up remaining funds available to spend on PGFHP signage and trail improvements.
 - ii. **Website:** No specific updates were discussed
 - c) **Linda Berry-Maraist - Kitsap County Parks Commission:** No specific updates were discussed
- 4. K.C. Non-Motorized Committee Meeting:** Doug Maraist requested Deborah Weinmann to bring an issue at next meeting regarding SR 305/ Jonson Way roundabout increasing auto/bike/pedestrian traffic on Lomolo Drive/Fjord Drive and **future** safety /traffic calming measure will be needed on this STO route.

5. Peninsula Water Trails: No update.

6. New Business:

- a) **North Kitsap Trails Association Board Mtg.:** Next regular meeting will be the **Annual Retreat** on Saturday, January 23, 2021 at 9:00 AM ---**ZOOM Teleconference.**
MOTION: Doug Maraist moved to adjourn the meeting. Seconded by Caroline Perisho.
Approved Unanimously to adjourn the meeting at 6:43 pm.

Respectfully submitted,
Doug Maraist, NKTA Board Member