

North Kitsap Trails Association

Board of Directors Regular Meeting/Teleconference

April 28, 2021

Directors in Attendance: Deborah Weinmann, Patsy Bryan, Caroline Perisho, Amy Sutton, Don Willott and Evan Stoll

Directors Absent: Linda Berry-Maraist, Doug Maraist & Duke Bourgeois

Recording Secretary: Caroline Perisho

A. Business:

- 1) Call to Order - Agenda Review
NKTA's Board of Directors meeting was convened at 6:07 PM on April 28th, 2021. Due to the State/County COVID-19 social distancing rules, meeting is via ZOOM teleconferencing services.
- 2) Consent Agenda:
MOTION: March 2021 board meeting minutes reviewed. Don Willott moved to approve the minutes. Seconded by Patsy Bryan.
Approved Unanimously
- 3) Treasurer's Report: No Report

B. Announcements:

- 1) **Great Give:** Evan Stoll compiled the results of 44 gifts by donors; **Total \$4,570**, one gift was \$1,000.
- 2) **WA State Conservation Funding:** Evan Stoll reports that through the \$2.9 million approved to assist conservation efforts in the North Kitsap Divide Block Community Forest, the Divide property has been approved for funding. Monetary amount to be apportioned is unknown at this time.

C. Committee Reports & New Business:

Action/Follow-up:

1) **NKTA Norms Committee:**

Patsy, Don, Debbie & Caroline

Patsy Bryan found a Norm's document written in 2017 and sent that along with other non-profit norm samples to be reviewed and edited by the Norms committee. Suggestions were offered and incorporated before emailing this to the rest of the Board. Draft 3 is to be reviewed in anticipation of a scheduled discussion at the next meeting to finalize the draft. Debbie Weinmann edited Draft 3 to incorporate the key norms on the first page, with the subsequent two pages as more of the process. The goal is to complete a final approved set of Norms, one page or less, then incorporate a few Norms into our upcoming agendas to remind all Board members of our guidelines for communications and behavior in our Board setting.

2) **NKTA Communications, Promotions and Community Outreach Committee(s)**

Evan, Doug?

NKTA Website & Newsletters: Evan Stoll brought up that he was solely making decisions on our web site and newsletter without any Board approval or additional member's oversight and wondering what is NKTA's official policy on this. It was suggested if he is uploading information only, one person can oversee this. If information is an endorsement, then more Board members if not all, should vote to approve a posted endorsement. The current policy specifies formal letters and press releases need approval by the Board or Executive committee. A two-tiered approach is something Evan will write up and present at the next meeting.

Recruitment of Board Members

(Amy?)

Discussion on the need to fill the ranks. Brainstorming ideas included inviting other organizations for one-on-one meetings, host family hikes, meet and greet at Trailheads. It was decided on June 5th, National Trails Day, NKTA would host a family hike. Patsy, Amy and Caroline agreed to help with this. Would the Schorns' be interested in helping with guided tours of what we have installed such as the Beaver Dam bridge and the viewing platform? We would have at table with maps, possibly stickers and a large poster of the Master Plan, the Parks Dept is working on.

National Trails Day – Outreach Table

Patsy/Caroline

Need to fill the task/duties for June 5thvolunteers. Promotion and Master Planning public input forms.

3) **Non-Motorized Committee:**

Debbie

The focus has been on Central Kitsap Urban Growth Pedestrian Facilitation. Road segments are divided by North, Central, and South areas with three roads picked to be assessed for a reconsideration of lowering the speed as they are safety issue for cyclists. Debbie Weinmann noted next public comment with Public Works will be June or July.

4) North Kitsap Heritage Park

Evan

Latest Topics, Issues & Discussions:

- a) Improvements on Miller Bay entrance & Norman Rd entrance facing neighbor(s) with safety issues.
- b) 1987 Easement found on park property, could Arborwood use this?
- c) E-bikes will probably be approved on park property at some point.
- d) Limb & invasive species removal (blackberries behind the Barn) for fire hazard trimming taking place.

5) Port Gamble Forest Heritage Park (PGFHP) Committee Report

Linda/Evan/Don

a) PGFHP Master Planning

Don

- ✓ Don Willott reported on the planning discussions for thinning the forest to remove combustibles; chip and haul refuse. This is all part of the Master Plan, but long-term funding questions remain.
- ✓ NKTA's Role: It was stated that this was not part of NKTA's mission. This topic of what is NKTA's role in the Master Plan needs a more in-depth discussion at our next Board meeting. NKTA needs to define its' role in the Master Plan and how and what we are going to do to achieve those goals. Don Willott will send a synopsis to board members before our next meeting to facilitate a much, needed discussion.

b) PGFHB Signage Committee Report

Evan, Doug, Caroline, Don, Amy

- ✓ STO signage discussions with Public Works is planned for the near future, this might also be a good time to discuss the feasibility study, in an indirect way.
- ✓ Steve Durrell at Alta has offered to help with STO signage. The County has standards for site placement and materials but NKTA should lead on "information & content" for STO signs and information posts.

6) Sound to Olympics Trail (STO) Committee Report

Don/Doug

a) Leafline Coalition:

Don

- ✓ Leafline is searching for a non-profit to be their fiscal agent. Cascade proved not to be a good match. Best fit is Seattle Parks Foundation. This is in process.
- ✓ Letter sent to Federal congressional delegation to include trails (Active Transportation) in the Federal Transportation Funding Packages.

b) Rails to Trails Conservancy (No Update)

c) STO Kingston to PGFHP Feasibility Study (Federal Funding for the "North STO Trail Planning Study"):

- ✓ The Kingston section of the STO feasibility study is on schedule for a paved shared use path,
- ✓ David Forte said this is park jurisdiction as most of the property is park property. Debbie Weinmann requested additional clarification on this topic.
- ✓ Public Works is Lead Agency for the study. The consensus of many Board members is the study is extremely detailed, well-thought out and in-depth.
- ✓ NKTA needs to be actively engaged in the process as with the Divide and Port Gamble.

c) STO Aerial Photos (No Update on 20 photos, Story Board & Coordination w/ Brian K.)

Don

d) STO Promotions (No update from Policy Sub-Group on Regular Meet w/ Eric Baker):

Linda/Don

e) STO Easement (No update at Speed Property & "Gift" to County)

Linda

f) STO LOGO (No update on Name Copywrite/Trademark & meeting w/ Attorney) -

Caroline/Don

g) STO Traffic Calming Studies (No update on Lemolo Shore & Fjord Drive Traffic Studies)

h) STO Tunnel (No update on Johnson Parkway & SR 305 Roundabout)

7) Kitsap County Advisory Board (No Update)

Linda

8) Trail Maintenance Committee (No Update on Shoreline & Millie's Trail work party)

Linda/Patsy/Doug

The next NK Trails Assoc. Regular Board Meeting will be held on Wednesday, May 26 at 6:00 - 8:00 PM in person with masks, outside in Kingston, unless it is poor weather then it will be on ZOOM.

MOTION: Patsy Bryan moved to adjourn. Seconded by Don Willott.

Meeting Adjourned at 7:48 pm.

Respectfully submitted by Caroline Perisho, NKTA Board Member

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