

North Kitsap Trails Association
Board of Directors Regular Meeting

September 26, 2019

Directors in Attendance: Linda Berry-Maraist, Duke Bourgeois, Patsy Bryan, Doug Maraist, Caroline Perisho, Evan Stoll, Deborah Weinmann

Directors Absent: John Kuntz, Kaitlin Murray, Amy Sutton, Sandee Watson, Don Willott

Other Attendees:

Recording Secretary: Debbie Weinmann

A. Business

1. Call to Order - Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by President Evan Stoll at 4:40 P.M. on October 17, 2019.

2. Consent Agenda

MOTION: Linda Berry-Maraist moved to approve the July 25, 2019 meeting minutes. Seconded by Patsy Bryan.

Approved Unanimously.

MOTION: Linda Berry-Maraist moved to approve the May 23, 2019 meeting minutes.

Seconded by Caroline Perisho.

Approved Unanimously.

3. Treasurer's Report

Cash on hand as of September 26, 2019 is \$33,396.08.

MOTION: Deborah Weinmann moved to approve the Treasurer's Report submitted on September 26, 2019.

Seconded by Patsy Bryan.

Approved Unanimously.

- 4.** Kaitlan Murray needs to be reappointed to the board. Ideally, board members represent a diverse mix of community organizations. Updating our bylaws to include phone voting is being considered.

B. Reports - Committees/Projects/Updates

1. Treasury – Transition to QuickBooks

a) Duke would like suggestions for category names for tracking transactions in QuickBooks. For example, a 'Special Projects' or 'SP' might be a good category for tracking non-recurring transactions.

b) Insurance refund has not been received; Evan will follow up with insurer.

2. STO Update

a) Don Willott has applied for a representative position on the Puget Sound Regional Council non-motorized committee with a recommendation from the NKTA written by Evan.

- b) A Rails-to-Trails coalition is working on putting the regional trails group under King County to support the building of the Great American Trail.
- c) Doug Maraist has suggested putting a public face on the rail-to-trails effort by organizing an event on Bainbridge Island potentially early next year. Poulsbo Mayor Erikson and city department heads as well as BI Mayor have been informed about the rails-to-trail project.

3. Peninsula Water Trails – No update.

4. Kitsap County Non-motorized Committee

- a) September meeting included detailed information from the Kitsap County engineering department covering all the issues associated with non-motorized pedestrian pathways such as storm water and wetland impacts, attaining right of way, and challenges related to topography.
- b) Seabeck Highway between Newberry Hill and Holly Road will soon be repaved and widened with an 8-foot shoulder.

5. Communications

- a) Work to improve the NKTA website communication and implement the use of WIX software continues.
- b) The Fire Department has requested a 500-word article discussing trail fire safety and courtesy for the community conversations section of the next newsletter.

6. President's Report

- a) The NKTA tri-fold display needs to be updated to emphasize the STO. The display is used at community events such as the Kingston Open House and Chilly Hilly. Updates could be an activity performed at a future NKTA meeting.
- b) NKTA brochures need to be revamped to reflect the current focus of our activities. The board could work on redoing the brochure at a future meeting.
- c) Adopt A Trail – Setting up a program to adopt-a-trail could be a goal the NKTA considers at the next planning meeting.

7. Vice-President's Report – Unable to attend.

8. North Kitsap Heritage Park Stewardship Group

- a) NKHP Management Plan – Comments on the Master Plan were due September 26. The NKTA sent an email providing list members with the information needed to submit comments on-line.
- b) Evan wrote an opinion letter which was published in the Kitsap Sun.

8. Port Gamble Forest Heritage Park

- a) Kitsap Community Foundation – The Port Gamble project appears to be ranked third out of seven project proposals. \$0.5 million for the ride park is being prioritized in the Port Gamble proposal, although Kitsap County has not approved a permit for the

park. The funding amount available could be \$43 million over the next 10 years, allowing the possibility for municipalities to issue bonds. Currently, the committee is still reviewing all the options. **More information can be found at** <https://www.kitsap-pfd.org/>. Past meetings have been video recorded and are available on the website.

- b) Funding for trail construction in the PGHP has been requested to cover the cost of excavation work provided by Kelly Campo. Kitsap County may honor a request for re-imbursement for the work, but, to date, has not. As such, the NKTA would like to provide funding to support construction of the Wild West Trail.

MOTION: Patsy Bryan moved to approve \$520 of NKTA funds to reimburse Kelly Campo for excavation work completed in the PGHP (Wild West Trail), in the event that Kitsap County declines the re-imbursement request.
Seconded by Linda Berry-Maraist.
Approved Unanimously.

- c) A new supply of PGHP maps are needed for distribution at trailheads. Left-over REI grant money can be used for the additional maps.

MOTION: Patsy Bryan moved to approve up to \$1,600 to cover printing costs for 10,000 maps.
Seconded by Duke Bourgeois.
Approved Unanimously.

C. New Business

The next North Kitsap Trails Association Board of Directors Regular Meeting – Thursday, October 17 at 4:30 in the OPG conference room on the main floor. The OPG building (prior Union Bank Building) is located at 19950 7th Avenue NE in Poulsbo.

MOTION: Evan Stoll moved to adjourn the meeting.
Seconded by Debbie Weinmann.
Approved Unanimously.
Meeting Adjourned at 6:40 pm.

Respectfully submitted,
Deborah Weinmann, NKTA Board Member