

North Kitsap Trails Association

Board of Directors Regular Meeting/Teleconference

November 19, 2020

Directors on Teleconference: Amy Sutton, Evan Stoll, Doug Maraist, Don Willott, Caroline Perisho, Deborah Weinmann, Duke Bourgeois, Linda Berry-Maraist and Patsy Bryan

Directors Absent: John Kuntz,
Recording Secretary: Doug Maraist

A. Business:

1. Call to Order - Agenda Review

NKTA's Board of Directors meeting was convened at 4:30 PM on November 19, 2020. Due to the State/County COVID-19 social distancing rules, meeting is via ZOOM teleconferencing services.

2. Consent Agenda:

MOTION: October 2020 board meeting minutes reviewed. Linda Berry-Maraist moved to approve the minutes. Seconded by Patsy Bryan.

Approved Unanimously

3. Treasurer's Report:

Update by Treasurer, as of 11/13/2020 bank account balance of \$48,426.11. Noteworthy that approx. \$3,500 was given to NKTA in Kitsap Great Give drive. Future accounting should include volunteer hours.

MOTION: Doug Maraist moved to approve the treasurer's report. Seconded by Evan Stoll.

Approved Unanimously.

4. President's Report:

- a) PGFHP Maps have arrived, map holders were ordered for a total cost of \$1,618.66. NKTA to reimburse Linda Berry-Maraist for expenses.

MOTION: Evan Stoll moved to approve the expenditure listed above. Seconded by Deborah Weinmann.
Approved Unanimously.

- b) NKTA's work party on the Divide route of the STO this Saturday 21st at 9:00am, meeting on Orseth Rd.

- c) REI's Opt-Out: NKTA's newsletter to list events with REI as point of contact.

- d) Friends of STO Community Group Quarterly Meeting: Work party mentioned above.

B. Reports - Committees/Projects/Updates

1. Port Gamble Forest Heritage Park (PGFHP):

- a) **STO - PSRC Construction Funding:** Money is earmarked to FY2023 funding cycle.

- i. Kitsap County Public Works will do the trail design in-house. The part of the trail to be constructed is in the southern area of the park.

- b) **Kitsap PFD Funding Update:**

- i. **Ride Park** – No specific updates were discussed.

- ii. **MasterPlan:** First meeting of the steering committee is 11/23/2020.

- c) **REI Grant:** See Vice-President's Report for update.

- d) **Trail Improvements/Repairs:** NKTA's work party(s) have been deferred till Spring due to COVID. Wa. Trails Association has been conducting small trail safety upgrades in the park with the stewards.

- e) **E-Bikes:** Ongoing discussions regarding the pilot project in the park, issues include speed limits, etc.

2. North Kitsap Heritage Park (NKHP):

No update recorded.

3. Vice-President's & Committee Reports:

- a) **Don Willott – VP Update:**
 - i. **LEAFLINE Coalition:** Puget Sound shared vision map is a goal of the Leadership Group.
 - ii. **STO Trail Signage:** As part of the REI Grant, Doug Maraist will order 30 blade signposts for approx. \$500 plus shipping & WWST. Don Willott will finalize STO artwork for way-finding signs.
 - iii. **PFD Funding: PGFHP Masterplan:** Steering Committee’s 1st public meeting is 11/23/2020.
 - iv. **STO - Bainbridge Parks Foundation:** On going coordination & site walks of the future STO trail easements between High School Road and Madison Ave. along with the future Greenway improvements of tree thinning and native planting along the built section on SR Hwy 305.
 - v. **Rails-to-Trails Conservancy:** No Update.
 - vi. **STO Vision Map:** Don Willott is researching & consulting with Peninsula Trails Coalition & David McCulloch (ODT). Others have volunteered to help on the map production. NKTA discussed our desire to replicate the “west sound” (ODT) graphics as a regional brand.
 - b) **Evan Stoll – VP Update:**
 - i. **REI Grant Proposal** – Reports on planning & progress are required to be submitted to REI.
 - ii. **Website:** LIVE and receiving visits.
 - c) **STO Updates – Misc.**
 - i. **STO SR Hwy. 305 Update:**
 - a. Johnson Way Roundabout: Construction utility work in progress.
 - ii. **“Friends of the STO” Community Committee:**
 - a. Doug Maraist noted this community sub-committee will meet in February 2021, TBD.
 - d) **Kitsap County Parks Commission:**
 - i. **Linda Berry-Maraist** reported updates on a new connector trail route from Green Mt. to Newberry Hill Park. She discussed the metal “gang-plank” bridges that NKTA was given and requested us to offer these structures to the Newberry Hill Stewards for their use. Board discussed allowing these structures to be used at this other county park as part of this trail.
4. **K.C. Non-Motorized Committee Meeting:** Deborah Weinmann reported on the county committee. The road shoulder upgrade project on the SR Hwy 104 to Hansville have been completed. Discussed Poulsbo’s Mayor contacting the County Commissioners regarding the Jonson Way roundabout increasing traffic on Lomolo Drive/Fjord Drive and the need to create future traffic calming/safety measures on that section of the Future STO route. Debbie will bring this issue up at their next committee meeting.
5. **Peninsula Water Trails:** No update.
6. **NKTA Promotions, Publicity & Communications:**
- a) **Promotional Photography:** Don Willott contacted graphic artist Brian K. regarding NKTA purchase of aerial photography along the STO route. Don & Brian will meet again to go over their “beat-sheet” or narrative that outlines the STO story & lists possible photo locations & backdrops. NKTA previously authorized to spend up to \$1000 on this promotional project.
 - b) **NKTA’s new WIX Website:** LIVE and growing interest.
 - c) **NKTA’s brochure** and NKTA’s Operations Manual - No update.
7. **New Business:**
- a) See Committee Reports on new business.
 - b) **North Kitsap Trails Association Board Mtg.:** Next regular meeting will be on Thursday, December 17, 2020 (TBD) at 4:30 ---**ZOOM Teleconference.**
MOTION: Doug Maraist moved to adjourn the meeting. Seconded by Deborah Weinmann. Approved Unanimously to adjourn the meeting at 6:29 pm.

Respectfully submitted,
Doug Maraist, NKTA Board Member