

North Kitsap Trails Association
Board of Directors Meeting
September 24, 2009

Attendees: Jon Rose, John Willett, Linda Berry-Maraist, Sue Schroader, Carolina Veenstra, Dave Haley, Steve Bauer, Kevin McDonald

A. Business

1. Call to Order – Roll Call

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Jon Rose, President, at 4:11 p.m. on September 25, 2009

2. Approval of minutes from last meeting

- a. John Willett made motion to approve
 - o Dave Haley seconded motion
 - o Unanimously approved

3. Treasurer’s Report/Contributors

- a. No report at this time, John Kuntz absent
 - o Linda requests clarification regarding the Treasurer’s Report from John Kuntz about what funds are dedicated for the White Horse/Heritage Park connection and what funds are for general use
 - o John Kuntz to update and send to all board members via email

4. Elect New Board Members

- a. Linda made motion to vote Steve Bauer and Kevin McDonald in as new board members
 - o Carolina Veenstra seconded motion
 - o Unanimously approved

5. Other Board Members – Bainbridge, Hansville, Tribal?

- a. Jon Rose to talk to Leonard Forsman of the Suquamish Tribe and Jeromy Sullivan of the Port Gamble S’Klallam Tribe to see if they are interested in sitting on the board
- b. John Willett made a motion of officially invite Don Willott to become a member of the board
 - o Linda seconded motion
 - o Unanimously approved
- c. Jon Rose announced that he wants to resign his position as President of the NKTA Board of Directors
 - o Linda and John Willett asked for discussion prior to official resignation

- The focus for OPG is to pull the North Kitsap master plan together and OPG has a sense of where the main trail routes need to go
- The NKTA website needs to be up and running
- NKTA needs to work with OPG to get the trails laid out and easements obtained
- When OPG does their internal trail plan OPG will turn to NKTA for help and input
- If desired, the NKTA can give OPG plans on how they see trails laid out on OPG property
- NKTA needs to treat OPG as any other landowner
- d. Sue to send out an email to all board members to see who wants to take Jon Rose's place as President of the NKTA board
 - NKTA board to vote in October for the position replacement

6. NKTA Board Insurance

- a. Linda made an inquiry regarding Board of Directors coverage through EHL
 - It will cost between \$900.00 and \$1,100.00 a year
 - Need to complete application
 - Based on number of Directors and assets
- b. Jon Rose sent inquiry to Parker, Smith and Feek, OPG's insurance company to get an additional quote – had not heard back yet
- c. Should NKTA put funds forward for this now?
- d. All think that it is important to have coverage
- e. Steve asked if NKTA would want to explore being a stewardship group of the County
 - If so, the group may be covered under County's insurance umbrella
 - Steve will check with the County
- f. Deadline was established to obtain answers/coverage regarding insurance as April, 2010
- g. Linda would like to obtain insurance prior to the embarking on the outreach meetings – the draft will be completed next month

B. Updates

1. Trail Mapping

- a. Tom Curley has been out of town but the Technical Committee is getting close to compiling all information
- b. Linda stated that there are teenagers on the track teams of both high schools that may be interested in a "Youth" Subcommittee
 - Linda said that Tom Curley said we could outfit a runner with a GPS unit to track the unofficial high school running trails
 - Linda would like the Technical Committee to work with the students
 - John Willett agreed to discuss this with Tom Curley

2. KRCC Ad Hoc Trails Committee

- a. The KRCC is holding regular trail committee meetings and is asking for all NKTA maps but this should be discussed by the NKTA Board

- c. It would be good to provide them with something conceptual
 - o John Willett will work with Linda to come up with an exhibit that shows connection of cross state trail from BI ferry to Olympic Discovery Trail and E/W connection to Kingston Ferry via PG Block/Divide/Heritage Park
 - o Info to Sue once completed
 - o Sue will have OPG engineering team put into GIS format and then send to Mary at the KRCC
 - o No water trail maps to be released at this time
 - o Linda will talk with Mary about goals and expectations of the KRCC through this process
- 3. NKTA Website Progress
 - a. Andrew MacMillen is currently working on the conversion
- 4. IMBA Trail Training Course
 - a. Carolina went to the last IMBA trail course and indicated that it was great. John Hawkins would like the NKTA to fund their group to come up to North Kitsap next year
 - b. John Willett made the motion to have John Hawkins apply for a grant to have the IMBA come to Heritage Park next year for an open training course for trail builders
 - o Steve Bauer seconded
 - o Unanimously approved
- 5. PG Old Mill Days
 - a. This Saturday bicycles from Kitsap Sports will be available for a mountain bike ride from 12-5 in Port Gamble starting at the espresso stand
 - b. John Kuntz will have a BBQ and band at his grand opening at the new Olympic Outdoor Center in the old fire station in Port Gamble
 - c. John Willett will set up exhibits of the Conceptual Trail Plan and will have handouts for people in front of the Olympic Outdoor Center

C. Projects/Other

- 1. Arborwood Trail Plan
 - a. Jon Rose discussed that OPG had a preliminary plat hearing a couple of weeks ago and there were a lot of questions from the public
 - o OPG had a follow up meeting at OPG's headquarters building in Poulsbo with some NKTA representatives, Kingston representatives and Dennis Oost in attendance to explain the plan
 - o OPG will be having a second hearing in early October
- 2. WWRC Funding Opportunities
 - a. Decision was made to table this topic until another time
- 3. Coordination of Plan for Heritage Park

- a. Per Steve Bauer it may be awhile for ballfields to be built on the Heritage Park site due to funding
 - b. Thinks its more important to put an option on the adjacent property (OPG Option Property)
 - c. Trails are a good interim plan for the park
4. NPS Grant Update/Work on Mission/Vision
- a. Linda stated that the subcommittee working on the mission/vision and goals statement had a great meeting on Monday
 - b. The group adopted Draft 7 of the Mission/Vision and Goals statement
 - c. The NKTA Board of Directors needs to vote on MVG
 - o Linda made the motion to adopt the NKTA Mission/Vision and Goals statement as adopted by the trail plan committee on Monday, September 21, 2009
 - o Dave Haley seconded the motion
 - o Unanimously approved
5. Poulsbo Trail Survey and Non-Motorized Grant Application
- a. The City of Poulsbo did a survey pertaining to trails through Survey Monkey and the NKTA may want to think of doing their own survey
 - o Learned a lot
 - o Almost 300 people responded
 - o NKTA may be able to use this as a base and modify it to fit more rural trails for our trail surveys – the outreach committee will review this
 - o Can also use OPG’s trail survey as a source of data
 - o What are the questions we need answered? What do we need to know? Be thoughtful before asking
6. Other
- a. Carolina stated that the trail plan committee discussed at the September 21st meeting the question of whether or not the NKTA can use OPG’s “String of Pearls” tag line
 - o Jon Rose stated that OPG will entertain a formal request from the NKTA if they decide this is the route they want to go
 - b. Indianola Meeting – September 23, 2009
 - o Dave Haley spoke briefly about the trail meeting and the discussion regarding opening up rights-of-way for trail users in an Indianola meeting
 - o Lessons learned through this meeting is that you notice people first before sending out surveyors as this has a tendency to alarm people

Dave Haley made the motion to adjourn the September Board of Directors Meeting
 Carolina Veenstra seconded the motion
 Unanimously approved

Meeting adjourned at 5:47 p.m.

Respectfully Submitted:

Sue Schroader, CSBA
Senior Project Manager
Olympic Property Group

Secretary
North Kitsap Trails Association

Attachment 1 - Balance Sheet

Nk Trails Association Financial Report

Aug-09

Starting Balance	\$2,335.00
Income	
County Donation	\$1,000.00
PayPal	\$ 0.15
Other Donations	\$1,600.00
Total Income	\$2,600.15
Expenses	
Sue Reimbursement Check for post office box rental	\$ 55.00
Total Expenses	\$ 55.00
Ending Balance	\$4,880.15