

**North Kitsap Trails Association**  
**National Park Service Rivers and Trails Program**  
**Sue Abbott Meeting**  
**January 20, 2009**

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Attendees: Sue Abbott, Jon Rose, John Hawkins, John Willett, Linda Berry-Maraist, John Kuntz, Dave Haley, Dennis Oost, Don Willot, Duke Bourgeois, Greg Cioc, Harmony Starr, Hope Chamberlin, Joan Lukasik, Ken Shawcroft, Kerry Chamberlin, Tom Curley, Art Ellison, Steve Korn, Sue Schroader, Corinne Galeria

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1. **Welcome/Introductions**

The meeting of the North Kitsap Trails Association was called to order by Jon Rose, President, at 5:10 p.m. on January 20, 2009

2. **Project Background**

a. Jon Rose discusses how we were issued a grant by the National Parks Program and how Sue Abbott came to be with us

3. **National Park Service Rivers & Trails Program**

a. Sue Abbott describes the Program Profile

- RTCA has three (3) National themes
  - Engaging Youth
  - Healthy Recreation
  - Connecting Parks to Communities

b. RTCA has assisted with 231 projects to date

- Has a budget of \$8M
- Work in all 50 states

c. Technical Assistance

- RTCA will work with us, not for us
- They will help us do it, not do it for us
- Assists with organizational structure

d. Discussed sample plans and outreach materials from other projects they have assisted on. Sue left materials with us to review

4. **Planning Process**

a. Vision/Mission/Goals/Work Plan

- Strategic Planning
- Public Involvement

- Centers around planning
- b. Begin with the end in mind
  - Concept/Master Plan
- c. What will success look like
- d. Goals:
  - Create a 50 + mile trail system of land and water trails that links N. Kitsap communities, tribal lands, parks, public lands and 8000 acres of private development to provide opportunities for biking, walking, paddling and horseback riding
  - Unite North Kitsap Communities with a regional system of trails
- e. Objectives:
  - Connect waterfront communities with off-road, on-road, water-view and on-water trails.
  - Design the trail system for people of all ages and income levels
  - Connect residents with outdoor recreation opportunities and create/improve healthy lifestyles
  - Create trails that serve both recreation and non-motorized transportation needs
  - Design trail routes to include riparian areas, wildlife habitat, forest resources and important waterways; provide watchable wildlife opportunities
  - Identify points of interest along trail routes to highlight environmental features, cultural & historical resources, scenic beauty and educational opportunities
  - Include trail routes for biking, hiking, paddling, and riding horses
  - Link N Kitsap trails to other regional and county trail systems; promote them as part of the Cross-State trails initiative (State Parks)

## 5. **Committee work**

- a. Membership, leadership, decision-making, meeting times
  - Need an annual work plan so we can plan meetings
  - Be clear where we are tracking
  - Consider acknowledging Parks Service, list as a partner
  - Park Service will share copies of our final plan
  - Will check back with us in 5 years to see how project went as they report to Congress
  - Do we need a steering committee? This is something we will figure out over time
- b. Partner Support
  - Who is missing

- Need residents excited, get them fired up
- c. Public Involvement
  - What will it look like? Who is the public?
  - Open House
- d. Project Timeline/Meeting Schedule
  - Hope to have Draft plan submitted by July 09

6. **Next Steps/Next Meetings**

- a. Need to decide and schedule future meetings with Sue Abbott
  - How long will the meeting be and how frequently
- b. Understand who steering committee is
  - Do we need a steering committee
- c. Decision making
  - Determine who we make decisions
  - Lots of groups use consensus
  - Tuesdays evenings work well for this group

Adjourn 7:10 PM

Respectfully Submitted:

Corinne Galeria  
Assistant to the Secretary of NKTA

Administrative Assistant  
Olympic Property Group

## Exhibit A-Agenda

### A G E N D A

#### North Kitsap String of Pearls Trails Meeting

Poulsbo Library  
5:00-7:00 pm  
January 20, 2009

- 5:00      **Welcome/Introductions**  
          - Agenda Review
- 5:10      **Project Background** (Rose/Board)
- 5:20      **National Park Service Rivers & Trails Program**  
          - Program Profile  
          - Defining NPS technical assistance  
          - Sample plans and outreach materials
- 5:45      **Planning Process**  
          - Vision/Mission/Goals/Work Plan  
          - Begin with the end in mind  
          - What will success look like?
- 6:15      **Committee Work**  
          - Membership, leadership, decision-making, meeting times  
          - Partner Support  
            o Who is missing?  
          - Public Involvement  
            o What will it look like? Who is the public?  
          - Project Timeline/Meeting Schedule
- 6:50      **Next Steps/Next Meetings**
- 7:00      **Adjourn**

#### Goals

- Outline NPS technical assistance
- Discuss Project Vision & Goals
- Review trail planning process
- Look at Committee membership
- Begin a work plan

*Facilitated by National Park Service Rivers & Trails Program  
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Phone 206-220-4116 email [sue\\_abbott@nps.gov](mailto:sue_abbott@nps.gov) [www.nps.gov/rtca/pwr](http://www.nps.gov/rtca/pwr)*

## Exhibit B-Meeting Handouts

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### Lower Columbia River Water Trail Committee Structure and Guidance

**Name:** Lower Columbia River Water Trail Committee

**Mission Statement**

The Lower Columbia River Water Trail Committee is a bi-state coalition of broad interests that advocates and works for the establishment, maintenance, and enjoyment of a safe, accessible, environmentally sensitive water trail on the free flowing 146 river mile section of the Lower Columbia River from Bonneville Dam to the Pacific Ocean.

**Coordinator:** The Lower Columbia River Estuary Partnership. Lead staff: Chris Hathaway

**Water Trail Committee**

The Lower Columbia River Water Trail Committee works as an ad-hoc committee of the Lower Columbia River Estuary Partnership and is coordinated and staffed by the Estuary Partnership. As such, the Water Trail Committee operates autonomously, but is also affiliated with the Partnership's Board of Directors. The Water Trail Committee is involved only with activities and positions that directly relate to the establishment and management of the Lower Columbia River Water Trail.

**Coordinator's Role**

- Serves as a point of contact for trail activities
- Organizes, convenes, and conducts meetings with guidance from trail committee
- Maintains a list of interested parties and stakeholders
- Distributes meeting announcements, materials, and summaries to all interested parties
- Coordinates technical assistance
- Coordinates grant applications
- Provides a vehicle for receiving grants and other resources as a public-private non-profit organization
- Provides an organizational link to government agencies, non-profit organizations, and the public
- Helps coordinate public outreach
- 

**Water Trail Committee's Role**

- Participates in regularly scheduled Water Trail Committee meetings
- Represents the views and expertise of community groups, businesses, local government, and other groups with interests in the Lower Columbia River Corridor
- Provides support, expertise, direction, and work on action plans, products, outreach, and other necessary elements of developing, managing, promoting, and maintaining the water trail
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Prepared for the Lower Columbia River Water Trail Committee November 2001

Lower Columbia River Estuary Partnership  
Phone 503-226-1565 Fax 503-226-1580  
National Park Service - Rivers & Trails Program  
Phone 206-220-4116 Fax 206-220-4116

### **Membership**

Meeting agendas and summaries are currently distributed to a mailing list of approximately 170 individuals and organizations. After collaboratively developing a vision and goals for the trail, in addition to a mission statement and Action Plan, core committee members will be defined as those willing to sign a membership agreement in support of the vision, mission, and goals. Participation in Lower Columbia Water Trail meetings is open to anyone who is interested.

Committee members are responsible for staying informed and involved--especially in the first two years as the group works to build a framework and foundation for the long-term actions needed to support the development, designation, and maintenance of the water trail.

No formal structure is proposed for the Committee at present, however, implementation of the Action Plan may precipitate a need for smaller work committees, focus groups, or advisory committees.

### **Decision Making Process**

The Water Trail Committee operates by consensus. All members must support a decision for it to carry. A decision reached by consensus can sometimes represent a wide a range of support. When useful, a simple rating system will be used to help committee members individually and collectively evaluate where they stand in their consensus-based decisions.

1. Wholeheartedly agree
2. Good idea
3. Supportive
4. Have reservations, but will stand aside
5. Serious concerns, but can live with decisions
6. Cannot support (No Consensus)

If consensus cannot be reached after every effort has been made to address particular concerns and issues, the decision will be postponed and the issue will be addressed at a later date or time. Another possible solution is for a small group of committee members to work together to resolve the issue and report back to the overall committee for reconsideration of the decision.

### **Meeting Schedule**

Meeting times and locations will support the needs of specific goals and activities in the Lower Columbia River Water Trail Action Plan. To take advantage of the 12-month technical assistance award provided by the National Park Service Rivers & Trails Program, and to acknowledge the committee's desire to coordinate with on-going bicentennial planning efforts, the Water Trail Committee will strive to meet on a monthly basis during 2001 and 2002.

(Adopted November 2001)

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Prepared for the Lower Columbia River Water Trail Committee November 2001

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## Lower Columbia River Water Trail

### VISION

A water trail on the free-flowing Lower Columbia River from Bonneville Dam to the Pacific Ocean that people in non-motorized boats can safely travel on for day or overnight explorations.

### GOALS

- ❖ To physically, intellectually, and spiritually connect people with the Lower Columbia River
- ❖ To promote the water trail as a valuable resource for recreation, education, and stewardship
- ❖ To increase and improve public access and environmentally sensitive launch, landing, and camp sites for small, non-motorized water craft along the water trail
- ❖ To acknowledge both historic and modern-day water trail stories by promoting places of historical, cultural, and recreational interests along the river
- ❖ To encourage communities, counties, businesses, and individuals to support, promote, and connect to the water trail
- ❖ To coordinate with planning efforts and events for the 2003-2006 Lewis and Clark Bicentennial

# Sisters Community Trails

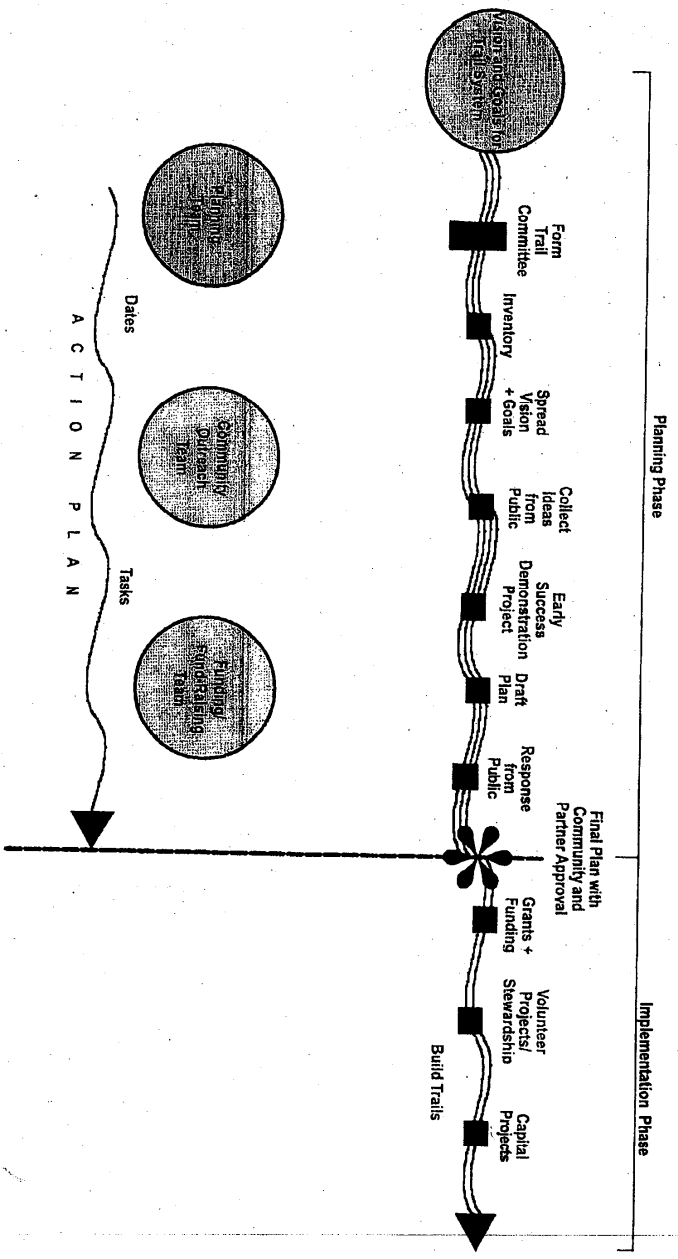
## VISION

A community with a safe accessible network of trails serving every neighborhood within the greater Sisters School District, connecting them to downtown Sisters, to schools and to regional trails within the Deschutes National Forest. It's a trail system for everyone, from the residents of Cloverdale and Balck Butte, to the citizens of Crossroads and Aspen Lakes. It's a trail system that will make the Sisters area a better place to live, connecting us to our community and to each other.

## GOALS

- ◆ Provide safe walking and bicycling routes
- ◆ Improve Sisters village atmosphere by reducing traffic congestion and pollution
- ◆ Promote health and wellness for all community members wit non-motorized trails for walking, jogging, bicycling, skiing and horseback riding
- ◆ Improve our economy by expanding recreational use of our trails
- ◆ Provide a connection to the unique history, heritage and natural beauty of the Sisters area
- ◆ Provide alternative transportation routes that protect and conserve the natural beauty of the Sisters Community
- ◆ Establish community involvement in the development and maintenance of the Sisters Trail System

# Trails Planning Process



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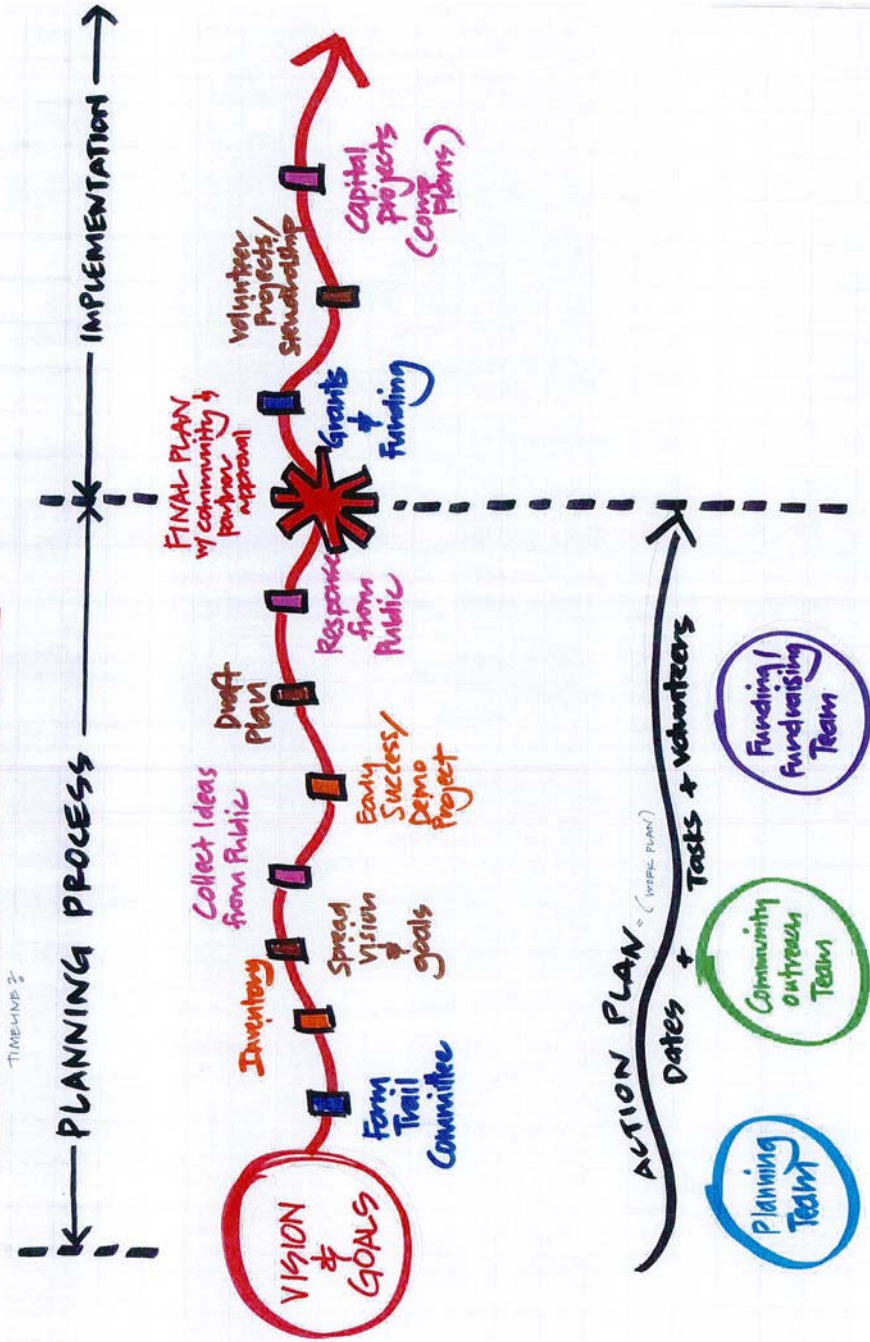
Generic Trail Planning Process

(text version of the flow diagram)

1. Adopt a trail vision and goals
2. Form a trail committee
3. Conduct an inventory of the trail and surrounding area (what we have now)
4. Spread trail vision and goals (public outreach)
5. Collect ideas from the public
6. Organize an early success or demo project (optional)
7. Write a draft plan (includes recommendations and priorities)
8. Ask the public to comment on draft plan
9. Produce a final plan (with community and trail partners' approval)
10. Complete site designs/construction drawings
11. Seek and secure grants and funding
12. Include trail in capital project plans, comprehensive plans, regional development plans, etc.

Exhibit C-Meeting Posters

# BUILDING TRAILS



# String of Pearls

Vision: A region made up of historic waterfront villages connected by a system of interconnecting trails and open space corridors where every community takes pride in supporting its own agricultural enclave and can take home the local "catch."

A culture that will evolve in a landscape surrounded by mountains, waterways, and forested areas that also provides fabulous educational opportunities, a great night life, and access to first class employment.

## A model of the ultimate Puget Sound lifestyle:

- ≡ close to home access to limitless outdoor recreation opportunities
- ≡ strong land & water connections w/ traditions involving the harvesting of crops & locally caught sea food
- ≡ high quality opportunities for life-long learning
- ≡ rural landscapes punctuated by lively, vibrant, waterfront villages that embrace their unique histories & traditions

## Questions:

Which goals are the responsibility of the NK Trails Association? (In other words, what is the mission of NKTA?)

A company/agency/community partnership that creates an expansive trail system in N Kitsap County that/for/where.....

What is the difference between the String of Pearls Regional Plan and the String of Pearls regional trails system?

STRUCTURE What is the role of the NKTA Board of Directors? Is the steering Committee for the string of Pearls Concept Trail Plan the same as overall membership?

What is Kitsap County's role?

How will the health component be achieved for the trails plan? What will success look like & who will be responsible for it?  
(Clark County)

ELEMENTS

## Goals:

- ☑ Unite the "pearls" (waterfront communities) through/with a regional system of land and water trails
- ☑ Promote the long-term viability and appreciation of wildlife
- ☑ Make North Kitsap a destination (marine) Recreation Center for Puget Sound residents
- ☑ Enhance & promote plants, farming, & fishing as an integral element of N Kitsap living
- ☑ Create high quality opportunities for life-long learning (that equal or exceed those in urban areas)
- ☑ Develop each (pearl) waterfront community into a distinctive, shining center of culture
- .....
- ☑ Create an action team of representatives from each community to create & implement the String of Pearls Regional Plan

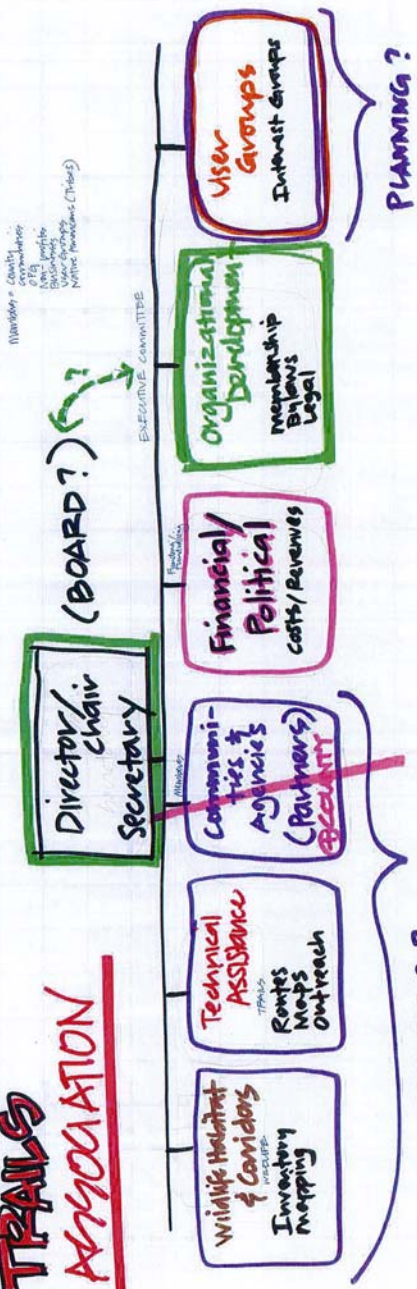
Goal #1 : Create a 50+-mile trail system of land and water trails that links N. Kitsap communities, tribal lands, parks, public lands, and 8,000 acres of private development to provide opportunities for biking, walking, paddling, & horseback riding.

# GOAL #1 = Unite North Kitsap communities with a regional system of trails

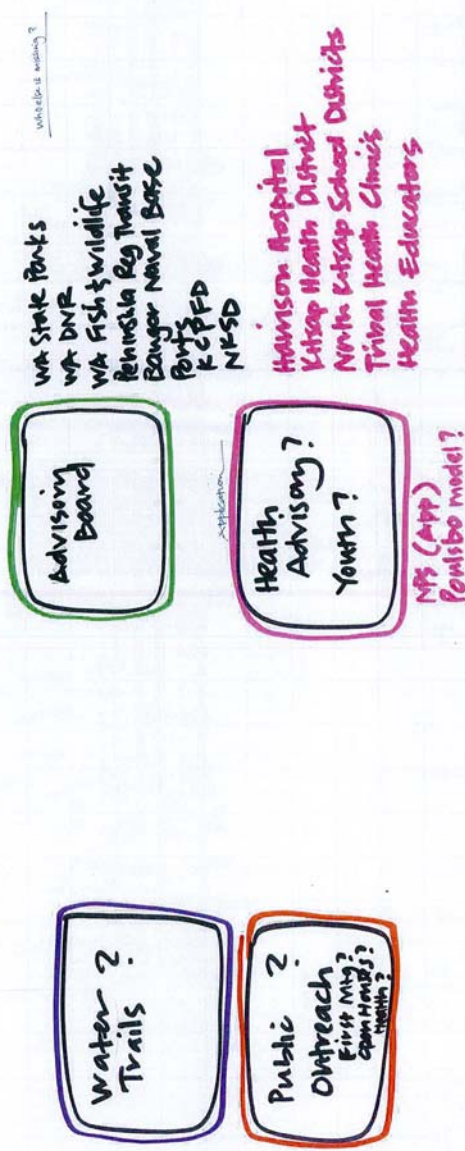
## OBJECTIVES

- VISION = Connect waterfront communities with off-road, on-road, water-view, and on-water trails  
locate trails
- VISION = Design the trail system for people of all ages & income levels
- VISION = Connect residents with outdoor recreation opps & create/improve healthy lifestyles  
create Advisory Committee to promote
- APP = create trails that serve both recreation & non-motorized transportation needs  
work w/ regional transportation agencies
- APP = <sup>Design</sup> Trail routes, include riparian areas, wildlife habitat, forest resources, & important waterways; provide watchable wildlife opportunities
- APP = Identify points of interest along trail routes to highlight environmental features, cultural & historical resources, scenic beauty, & educational opportunities  
collect info from communities / chambers
- APP = Include trail routes for biking, hiking, paddling, and riding horses
- APP = Link N Kitsap trails to other regional and county trail systems; promote them as part of the cross-state trails initiative (State Parks)

# TRAILS ASSOCIATION

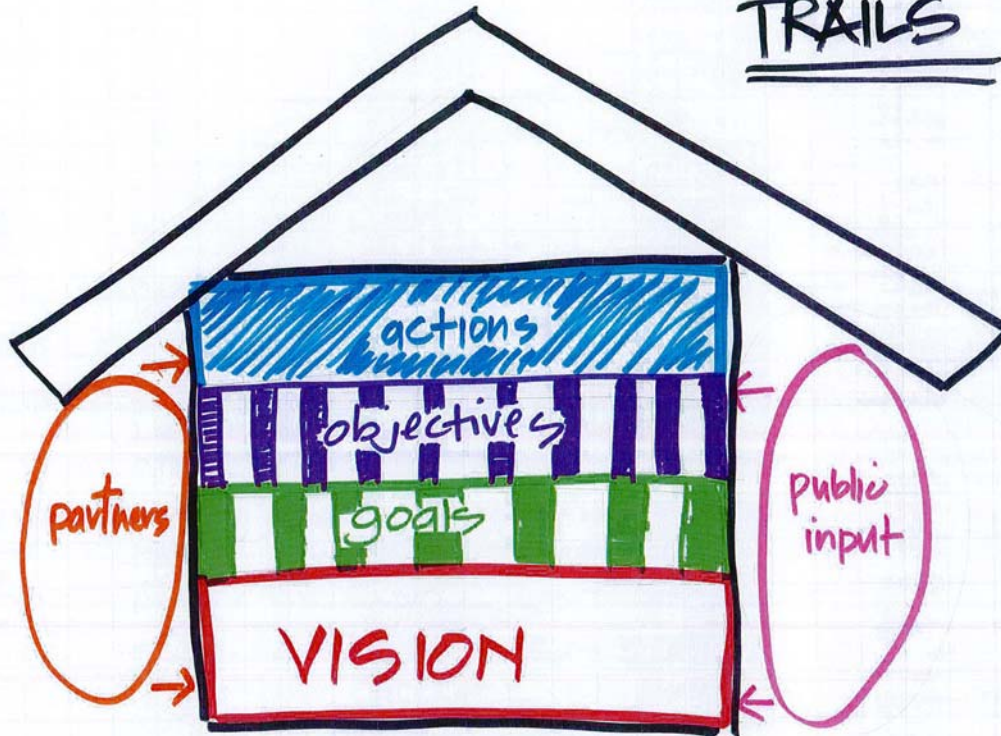


PLANNING?



Partners / Friends / Supporters / Trails Association / Steering Committee

# COMMUNITY TRAILS

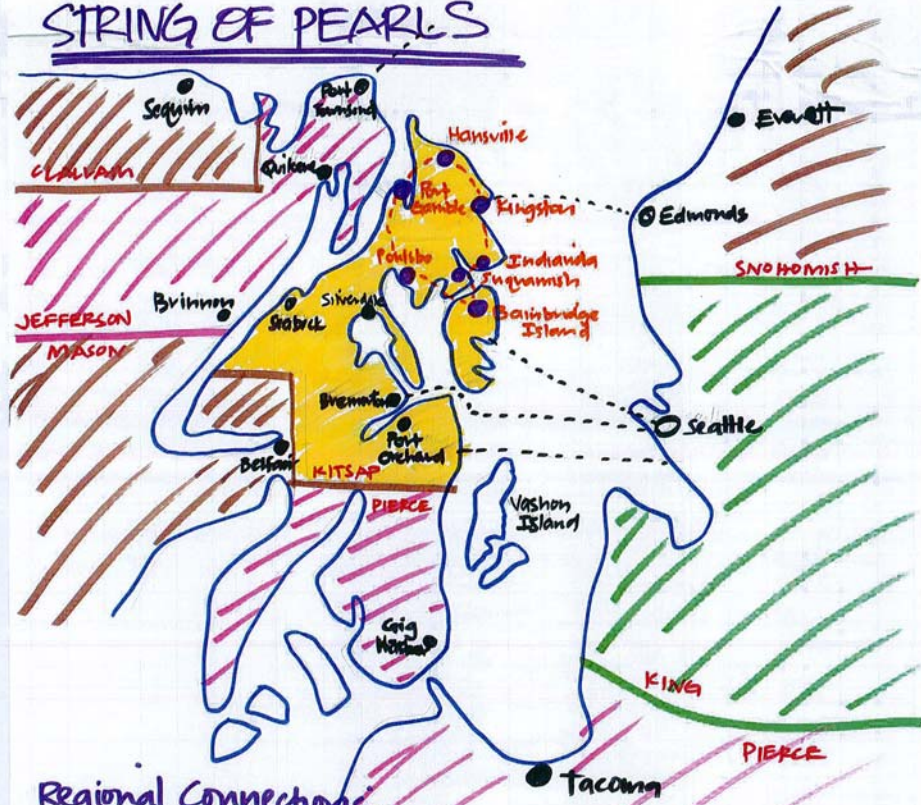


vision  
goals  
objectives  
actions

represents core value system of trails committee & guides their work

- guides decision making
- sets priorities
- reality check for time & energy
- \* - allows others to understand & support your work

# STRING OF PEARLS



## Regional Connections

- ÷ Cascadia Marine Trail (NRT)
- ÷ Mosquito Fleet Trail
- ÷ Sound to Olympics Trail
- ÷ Clear Creek Trail System
- ÷ WA State Ferries
- ⇒ Cross-State Trail System